



Human Resources Office

Applicants being sought for the position of
Tenure Track Faculty: Business Administration and Accounting

Clinton Community College, a member of the State University of New York, invites applications for a Tenure Track Faculty position in Business Administration and Accounting, effective with the Fall 2025 semester. The College has forward-thinking, dynamic faculty and staff focused on student success and devoted to helping you reach your professional goals.

Minimum salary is \$49,063.61 and is complemented by an excellent benefits package.

Responsibilities:

Responsibilities include teaching the equivalent of 15 credit hours per semester in a combination of Business, Sport Management and Accounting courses, which may include Principles of Business, Principles of Marketing, Principles of Management, Personal Finance, Business Law I & II, Human Resources, Business Communications, Foundations of Sport Management, and Leadership for Sports Professionals, Financial, Managerial and Payroll Accounting. Additional duties include conducting scheduled office hours for student conferences, academic advisement, participation on college committees, and continuing professional growth.

Qualifications:

A Master's Degree in a related business area is required; teaching certification, online and two-year college teaching experience are preferred. Candidate should be proficient in the Microsoft Office package, especially Excel, and experience with QuickBooks (Online Pro or similar) would be a plus, along with any experience in the Sport Management field (athletic director, coaching, recreational administration, etc.).

Applicants who do not possess the above qualifications are encouraged to put in writing precisely how their background and experience have prepared them for the responsibilities of this position and by providing appropriate references. Exceptions to the degree requirements may be made for compelling reasons. Salary, commensurate with experience, is complemented by an excellent benefits package

How to apply: Although the search will remain open until the position is filled, for full consideration, candidates should submit materials by March 31, 2025, including letter of application, vitae, a statement describing how relevant coursework and experience have informed their approach to teaching developmental and college-level Business Administration and Accounting, a CCC application form (available at www.clinton.edu), and unofficial transcripts to:

hr.recruiting@clinton.edu



Human Resources Office

or

Human Resources Office
Clinton Community College
136 Clinton Point Drive
Plattsburgh, New York, 12901

Clinton Community College is an Affirmative Action / Equal Opportunity Employer. Qualified women, minorities, individuals with disabilities, protected veterans and others who would enrich the diversity of the College are encouraged to apply. If you require an accommodation so that you may participate in the selection process, please notify us at hr.recruiting@clinton.edu or (518) 562-4138.

2/24/2025