

MINUTES
OF
REGULAR MEETING
OF
BOARD OF TRUSTEES
CLINTON COMMUNITY COLLEGE
HELD TUESDAY, APRIL 30, 2024 AT 5:00 PM
MOORE BUILDING, ROOM 228
CLINTON COMMUNITY COLLEGE
PLATTSBURGH, NEW YORK

BOARD OF TRUSTEES MEMBERS PRESENT:

David Favro, Chairperson; Nina Coolidge, Vice Chairperson; Mark Leta, Treasurer, John Redden, Elizabeth Vicencio and Rowen Dulka, Student Trustee

BOARD OF TRUSTEES MEMBERS ABSENT (EXCUSED):

Devi Momot

ADMINISTRATORS PRESENT:

John Kowal, President; Carey Goyette, Vice President for Academic Affairs; Steve Frederick, Vice President for Institutional Advancement; John Borner, Dean of Student Affairs; Sheri Brienza-Wypyski, Controller and Paula Rizk, Human Resources Director, Sharon Waldenmaier, Coalition Leader; Denise Coughlin, Association Leader

SECRETARY TO THE BOARD:

LeAnn Yelton

CALL TO ORDER:

Chairperson Favro called the meeting to order at 5:10 pm. Chairman Favro asked for attendance to be taken. Quorum reached.

PUBLIC COMMENT: Letter of support from Neil Epstein for President Kowal being a big supporter for the basketball and athletic programs at the college.

PRESENTATION: Ken Knelly presented on listening sessions regarding relocation and his work to collaborate with CCC on PSU's behalf to cultivate synergy with faculty. He is working with CCC to make sure their space and identity is maintained upon moving to PSU. Rickes Associates are higher-education space specialists working to get the most out of the space for Clinton and PSU. Other parts of relocation are slow moving, IT has made progress. It is important for Clinton to have an identity, then work from there.

RESOLUTION NO. 61 (2023-2024):

BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES MINUTES OF THE REGULAR BOARD MEETING HELD ON JANUARY 23, 2024.

Motion by Mr. Leta, seconded by Mr. Dulka, and carried by Members present as recommended by President Kowal.

RESOLUTION NO. 62 (2023-2024):

BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES RESIGNATION FOR PURPOSE OF RETIREMENT FOR FAITH CARTER, SYSTEM PROGRAMMER/ANALYST, EFFECTIVE JUNE 28TH, 2024.

Motion by Ms. Vicencio, seconded by Mr. Redden, and carried by Members present as recommended by President Kowal.

RESOLUTION NO. 63 (2023-2024):

BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES RESIGNATION FOR PURPOSE OF RETIREMENT FOR DENISE COUGHLIN, PROFESSOR OF SOCIOLOGY, EFFECTIVE JUNE 28TH, 2024.

Motion by Mr. Redden, seconded by Ms. Vicencio, and carried by Members present as recommended by President Kowal.

RESOLUTION NO. 64 (2023-2024):

BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES RESIGNATION FOR PURPOSE OF RETIREMENT FOR LORI ROBINSON, PROFESSOR OF NURSING, EFFECTIVE JUNE 28TH, 2024.

Motion by Mr. Leta, seconded by Ms. Vicencio, and carried by Members present as recommended by President Kowal.

RESOLUTION NO. 65 (2023-2024):

BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES RESIGNATION FOR PURPOSE OF RETIREMENT FOR BARBARA GOLDEN, ADMINISTRATIVE ASSISTANT TO THE VICE PRESIDENT FOR ACADEMIC AFFAIRS, EFFECTIVE APRIL 2ND, 2024.

Motion by Mrs. Coolidge, seconded by Ms. Vicencio, and carried by Members present as recommended by President Kowal.

RESOLUTION NO. 66 (2023-2024):

BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES RESIGNATION FOR TAYLOR MANABAT, TYPIST EFFECTIVE FEBRUARY 20TH, 2024.

Motion by Ms. Vicencio, seconded by Mrs. Coolidge, and carried by Members present as recommended by President Kowal.

RESOLUTION NO. 67 (2023-2024):

BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES RESIGNATION FOR LUKE BLAIR, BUILDING MAINTENANCE MECHANIC, EFFECTIVE MARCH 1ST, 2024.

Motion by Mr. Redden, seconded by Ms. Vicencio, and carried by Members present as recommended by President Kowal.

RESOLUTION NO. 68 (2023-2024):

BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES RESIGNATION FOR CRAIG DANIELS, CUSTODIAL WORKER, EFFECTIVE MARCH 22ND, 2024.

Motion by Mr. Leta, seconded by Ms. Vicencio, and carried by Members present as recommended by President Kowal.

RESOLUTION NO. 69 (2023-2024):

BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES RESIGNATION FOR DANA MARTINEAU, PART-TIME TYPIST, EFFECTIVE MAY 18TH, 2024.

Motion by Ms. Vicencio, seconded by Mrs. Coolidge, and carried by Members present as recommended by President Kowal.

RESOLUTION NO. 70 (2023-2024):

BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES RESIGNATION FOR ELAINE NOBLE, TYPIST, EFFECTIVE APRIL 30TH, 2024.

Motion by Mr. Leta, seconded by Mr. Redden, and carried by Members present as recommended by President Kowal.

RESOLUTION NO. 71 (2023-2024):

BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES RESIGNATION FOR KIRK CROUSE, BUILDING MAINTENANCE MECHANIC, EFFECTIVE MARCH 29TH, 2024.

Motion by Ms. Vicencio, seconded by Mr. Redden, and carried by Members present as recommended by President Kowal.

RESOLUTION NO. 72 (2023-2024):

BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES RESIGNATION FOR LEANE CHRISTIANA, ACCOUNTANT, EFFECTIVE APRIL 23RD, 2024.

Motion by Mrs. Coolidge, seconded by Mr. Leta, and carried by Members present as recommended by President Kowal.

RESOLUTION NO. 73 (2023-2024):

BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES REAPPOINTMENT FOR LINDSAY FITZGERALD, LEARNING RESOURCE SPECIALIST/ACCOMODATIONS OFFICER, EFFECTIVE SEPTEMBER 1ST, 2024 THROUGH AUGUST 31ST, 2025.

Motion by Mr. Dulka, seconded by Ms. Vicencio, and carried by Members present as recommended by President Kowal.

RESOLUTION NO. 74 (2023-2024):

BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES REAPPOINTMENT FOR MARGARET BOLSTER, ASSISTANT PROFESSOR IN MEDICAL SURGICAL NURSING/ALLIED HEALTH, FOR A CONTINUING APPOINTMENT.

Motion by Mr. Leta, seconded by Mrs. Coolidge, and carried by Members present as recommended by President Kowal.

RESOLUTION NO. 75 (2023-2024):

BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES REAPPOINTMENT FOR GINA BRANDOLINO, ASSISTANT PROFESSOR OF NURSING/ALLIED HEALTH FOR A CONTINUING APPOINTMENT.

Motion by Ms. Vicencio seconded by Mr. Dulka and carried by Members present as recommended by President Kowal.

RESOLUTION NO. 76 (2023-2024):

BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES REAPPOINTMENT FOR BENJAMIN GREENLEE, ASSISTANT PROFESSOR OF ENGLISH, FOR THE 2024-2025 ACADEMIC YEAR.

Motion by Ms. Vicencio seconded by Mr. Leta and carried by Members present as recommended by President Kowal.

RESOLUTION NO. 77 (2023-2024):

BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES REAPPOINTMENT FOR KAREN CASE, ONLINE EDUCATIONAL SERVICES COORDINATOR, EFFECTIVE SEPTEMBER 1ST, 2024 THROUGH AUGUST 31ST, 2025.

Motion by Mr. Leta seconded by Ms. Vicencio, and carried by Members present as recommended by President Kowal.

RESOLUTION NO. 78 (2023-2024):

BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES APPOINTMENT FOR LEANE CHRISTIANA, ACCOUNTANT, EFFECTIVE FEBRUARY 16TH, 2024 THROUGH AUGUST 31ST, 2024 WITH A PRORATED ANNUALIZED SALARY OF FORTY THOUSAND DOLLARS (\$40,000.00).

Motion by Mrs. Coolidge seconded by Ms. Vicencio and carried by Members present as recommended by President Kowal.

RESOLUTION NO. 79 (2023-2024):

BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES APPOINTMENT FOR LEANN YELTON, ASSISTANT TO THE PRESIDENT AND SECRETARY TO THE BOARD OF TRUSTEES, EFFECTIVE FEBRUARY 26TH, 2024, WITH A PRORATED ANNUALIZED SALARY OF FIFTY-EIGHT THOUSAND FIVE HUNDRED DOLLARS (\$58,500.00).

Motion by Ms. Vicencio seconded by Mr. Dulka and carried by Members present as recommended by President Kowal.

RESOLUTION NO. 80 (2023-2024):

BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES APPOINTMENT FOR TAYLOR MANABAT, ON-CALL TYPIST, EFFECTIVE FEBRUARY 21ST, 2024, WITH AN HOURLY RATE OF \$18,8050 FOR A MAXIMUM OF 17.5 HOURS PER WEEK/910 HOURS PER YEAR (GRADE6, STEP 1).

Motion by Ms. Vicencio seconded by Mr. Leta and carried by Members present as recommended by President Kowal.

RESOLUTION NO. 81 (2023-2024):

BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES APPOINTMENT FOR KAREN RAPPAPORT, TEMPORARY ON-CALL LIBRARY AIDE, EFFECTIVE MARCH 20TH, 2024 THROUGH JUNE 20, 2024, WITH AN HOURLY RATE OF \$18.8050 FOR A MAXIMUM OF 17.5 HOURS PER WEEK (GRADE 6, STEP 1).

Motion by Ms. Vicencio seconded by Mrs. Coolidge and carried by Members present as recommended by President Kowal.

RESOLUTION NO. 82 (2023-2024):

BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES APPOINTMENT FOR KIRK CROUSE, BUILDING MAINTENANCE MECHANIC, EFFECTIVE MARCH 29TH, 2024, WITH AN HOURLY RATE OF \$22.0683 (\$45,902.00 ANUALIZED).

Motion by Ms. Vicencio seconded by Mr. Leta and carried by Members present as recommended by President Kowal.

RESOLUTION NO. 83 (2023-2024):

BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES APPOINTMENT FOR HANNAH DIXON, FINANCIAL AID/ADMISSIONS ADVISOR, EFFECTIVE APRIL 15TH, 2024 WITH A PRORATED ANNUALIZED SALARY OF FORTY-EIGHT THOUSAND NINE HUNDRED TEN DOLLARS AND 95 CENTS (\$48,910.95).

Motion by Ms. Vicencio seconded by Mrs. Coolidge and carried by Members present as recommended by President Kowal.

RESOLUTION NO. 84 (2023-2024):

BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES APPOINTMENT FOR CHRISTINA CANNON, STUDENT SERVICES COUNSELOR, PART-TIME, EFFECTIVE APRIL 26TH, 2024, THROUGH AUGUST 31ST, 2024, WITH AN HOURLY RATE OF TWENTY-SIX DOLLARS (\$26.00) FOR A MAXIMUM OF TWNTY-NINE (29) HOURS PER WEEK.

Motion by Mr. Leta seconded by Ms. Vicencio and carried by Members present as recommended by President Kowal.

RESOLUTION NO. 85 (2023-2024):

BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES APPOINTMENT FOR CONNOR DOUGLASS, COMMUNITY AND WORKFORCE DEVELOPMENT SPECIALIST, EFFECTIVE APRIL 12TH, 2024 THROUGH AUGUST 31ST, 2024, WITH A PRORATED ANNUALIZED SALARY OF FORTY-FIVE THOUSAND DOLLARS (\$45,000.00).

Motion by Ms. Vicencio seconded by Mrs. Coolidge and carried by Members present as recommended by President Kowal.

RESOLUTION NO. 86 (2023-2024):

BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES APPOINTMENT FOR ELAINE NOBLE, ADMINISTRATIVE ASSISANT FOR INSTITUTIONAL ADVANCEMENT, EFFECTIVE MAY 1ST, 2024 THROUGH AUGUST 31ST, 2024, WITH A PRORATED ANNUALIZED SALARY OF FORTY-TWO THOUSAND DOLLARS (\$42,000.00).

Motion by Ms. Vicencio seconded by Mrs. Coolidge and carried by Members present as recommended by President Kowal.

RESOLUTION NO. 87 (2023-2024):

BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES APPOINTMENT FOR NEIL EPSTEIN, ADMISSIONS ADVISOR, TEMPORARY, PART-TIME EFFECTIVE JUNE 1ST, 2024 THROUGH JULY 31ST, 2024, WITH AN HOURLY RATE OF TWENTY-SIX DOLLARS AND TWENTY-TWO CENTS (\$26.22) FOR A MAXIMUM OF 29 HOURS A WEEK.

Motion by Mr. Leta seconded by Mr. Dulka and carried by Members present as recommended by President Kowal.

RESOLUTION NO. 88 (2023-2024):

BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES APPOINTMENT FOR BARBARA GOLDEN, ADMINISTRATIVE ASSISTANT TO THE VICE PRESIDENT FOR ACADEMIC AFFAIRS, EFFECTIVE APRIL 12TH, 2024, THROUGH AUGUST 31ST, 2024 ON A PART-TIME TEMPORARY BASIS WITH A PAY RATE OF THIRTY-TWO DOLLARS (\$32.00) PER HOUR, FOR A MAXIMUM OF 29.5 HOURS PER WEEK.

Motion by Mrs. Coolidge seconded by Ms. Vicencio and carried by Members present as recommended by President Kowal.

RESOLUTION NO. 89 (2023-2024):

BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES APPOINTMENT FOR MICHELLE ELLIS, TYPIST, EFFECTIVE APRIL 29TH, 2024 WITH AN HOURLY RATE OF \$18.8050 (\$32,225.00 ANNUALIZED) (GRADE 6, STEP 1).

Motion by Ms. Vicencio seconded by Mr. Leta and carried by Members present as recommended by President Kowal.

RESOLUTION NO. 90 (2023-2024):

BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES APPOINTMENT FOR GINA BRANDOLINO, ASSISTANT PROFESSOR OF NURSING AND ALLIED HEALTH TO ASSOCIATE PROFESSOR OF NURSING AND ALLIED HEALTH WITH A SALARY INCREASE OF \$1,400.00 EFFECTIVE SEPTEMBER 1ST, 2024.

Motion by Ms. Vicencio seconded by Mr. Leta and carried by Members present as recommended by President Kowal.

RESOLUTION NO. 91 (2023-2024):

BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES THE MEMORANDUM OF AGREEMENT BY AND BETWEEN CLINTON COMMUNITY COLLEGE AND THE FACULTY ASSOCIATION OF CLINTON COMMUNITY COLLEGE DATED APRIL 30TH, 2024 THAT SUPPORTS THAT JOANNA JACKSON, ASSOCIATE PROFESSOR OF ENGLISH, WILL TAKE ON THE ADVISMENT OF PART-TIME STUDENTS IN EXCHANGE FOR 3 CREDIT HOURS TO MAKE LOAD FOR THE 2024 SPRING SEMESTER TO MAINTAIN HER FULL-TIME TEACHING FACULTY STATUS.

Motion by Mr. Leta seconded by Ms. Vicencio and carried by Members present as recommended by President Kowal.

RESOLUTION NO. 92 (2023-2024):

BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES THE MEMORANDUM OF AGREEMENT BY AND BETWEEN CLINTON COMMUNITY COLLEGE AND THE FACULTY ASSOCIATION OF CLINTON COMMUNITY COLLEGE DATED APRIL 30TH, 2024 THAT SUPPORTS THAT THE FACULTY ASSOCIATION AGREES TO SUPPORT THE TEMPORARY CHANGE OF STUDENT SUPPORT SERVICES COUNSELOR TO A PART-TIME FACULTY ASSOCIATION POSITION. THIS AGREEMENT SHALL BE VALID UNTIL AUGUST 31ST, 2026.

Motion by Mrs. Coolidge seconded by Ms. Vicencio and carried by Members present as recommended by President Kowal.

RESOLUTION NO. 93 (2023-2024):

BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES THE MEMORANDUM OF AGREEMENT BY AND BETWEEN CLINTON COMMUNITY COLLEGE AND THE FACULTY ASSOCIATION OF CLINTON COMMUNITY COLLEGE EFFECTIVE IMMEDIATELY TO APPLY FIVE (5) OR MORE INDEPENDENT AND DIRECTED STUDIES TOWARDS FACULTY LOAD.

Motion by Ms. Vicencio seconded by Mr. Dulka and carried by Members present as recommended by President Kowal.

RESOLUTION NO. 94 (2023-2024):

BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES THE MEMORANDUM OF AGREEMENT BY AND BETWEEN CLINTON COMMUNITY COLLEGE AND THE FACULTY ASSOCIATION OF CLINTON COMMUNITY COLLEGE DATED APRIL 30TH, 2024 THAT SUPPORTS THAT JOANNA JACKSON, ASSOCIATE PROFESSOR OF ENGLISH, MAY WISH TO RETIRE PRIOR TO THE COMPLETION OF 15 YEARS OF FULL-TIME SERVICE.

Motion by Ms. Vicencio seconded by Mr. Leta and carried by Members present as recommended by President Kowal.

RESOLUTION NO. 95 (2023-2024):

BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES THE MEMORANDUM OF AGREEMENT BY AND BETWEEN CLINTON COMMUNITY COLLEGE AND THE FACULTY ASSOCIATION OF CLINTON COMMUNITY COLLEGE DATED APRIL 30TH, 2024 THAT SUPPORTS THAT MICHAEL ZERRAHN, ASSOCIATE PROFESSOR OF BUSINESS, MAY WISH TO RETIRE PRIOR TO THE COMPLETION OF 15 YEARS OF FULL-TIME SERVICE.

Motion by Ms. Vicencio seconded by Mr. Redden and carried by Members present as recommended by President Kowal.

RESOLUTION NO. 96 (2023-2024):

BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES THE MEMORANDUM OF AGREEMENT BY AND BETWEEN CLINTON COMMUNITY COLLEGE AND THE FACULTY ASSOCIATION OF CLINTON COMMUNITY COLLEGE DATED APRIL 30TH, 2024 THAT THE IMPROPER PRACTICE CHARGE FILED WITH THE NEW YORK STATE PUBLIC EMPLOYMENT RELATIONS BOARD PERB IP U-38836; HAS BEEN RESOLVED.

Motion by Ms. Vicencio seconded by Mrs. Coolidge and carried by Members present as recommended by President Kowal.

RESOLUTION NO. 97 (2023-2024):

BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES THE MEMORANDUM OF AGREEMENT BY AND BETWEEN CLINTON COMMUNITY COLLEGE AND THE FACULTY ASSOCIATION OF CLINTON COMMUNITY COLLEGE DATED APRIL 30TH, 2024 THAT SUPPORTS ALLOWING SOME OF THE ADMISSION'S ADVISOR DUTIES TO BE DONE BY A NON-UNION EMPLOYEE FROM JUNE 1ST, 2024 TO JULY 31ST, 2024 ON AN AS NEED BASIS UP TO TWENTY-NINE HOURS (29) PER WEEK.

Motion by Mrs. Coolidge seconded by Mr. Leta and carried by Members present as recommended by President Kowal.

RESOLUTION NO. 98 (2023-2024):

BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES THE MEMORANDUM OF AGREEMENT BY AND BETWEEN CLINTON COMMUNITY COLLEGE AND THE NON-TEACHING/PROFESSIONALS COALITION OF CLINTON COMMUNITY COLLEGE DATED APRIL 30TH, 2024, THAT SUPPORTS OUTSOURCING DUTIES FROM THE ADMINISTRATIVE ASSISTANT TO THE VICE PRESIDENT FOR ACADEMIC AFFAIRS FROM APRIL 12TH, 2024 TO AUGUST 31ST, 2024, ON A TEMPORARY PART-TIME BASIS.

Motion by Mr. Leta seconded by Ms. Vicencio and carried by Members present as recommended by President Kowal.

RESOLUTION NO. 99 (2023-2024):

BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES THE MEMORANDUM OF AGREEMENT BY AND BETWEEN CLINTON COMMUNITY COLLEGE AND THE FACULTY ASSOCIATION OF CLINTON COMMUNITY COLLEGE DATED APRIL 30TH, 2024 THAT SUPPORTS THE COMPENSATION FOR SUMMER 2024 AND WINTER 2025 WORK TO BE COMPLETED BY MAGGIE COURSON IN THE ROLE OF EARLY COLLEGE PATHWAYS COORDINATOR.

Motion by Mr. Leta seconded by Mr. Dulka and carried by Members present as recommended by President Kowal.

RESOLUTION NO. 100 (2023-2024):

BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES RESIGNATION FOR NICHOLAS AGONEY, STUDENT ENROLLMENT SPECIALIST, EFFECTIVE MAY 10TH, 2024.

Motion by Mr. Redden, seconded by Ms. Vicencio, and carried by Members present as recommended by President Kowal.

RESOLUTION NO. 101 (2023-2024):

BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES APPOINTMENT FOR JOEL PERRY, BUILDING MAINTENANCE MECHANIC, EFFECTIVE MAY 10TH, 2024 WITH AN HOURLY RATE OF \$21.5828 (\$44,892.00 ANNUALIZED).

Motion by Ms. Vicencio seconded by Mrs. Coolidge and after discussion was tabled until the next meeting.

RESOLUTION NO. 102 (2023-2024):

BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES APPOINTMENT FOR DANIEL PARKER, ADMISSIONS ADVISOR, EFFECTIVE MAY 1ST, 2024 THROUGH AUGUST 31ST, 2024 WITH A PRORATED ANNUALIZED SALARY OF FORTY-EIGHT THOUSAND NINE HUNDRED AND TEN DOLLARS AND 95 CENTS (\$48,910.95 ANNUALIZED).

Motion by Ms. Vicencio seconded by Mrs. Coolidge and carried by Members present as recommended by President Kowal.

ADMINISTRATION REPORTS

GENERAL REPORT & ADMINISTRATIVE REPORTS.....President Kowal

Dr. Kowal shared the following information:

- 1) President Kowal expressed thanks to Paula for filling vacancies.
- 2) Dr. McKitrick sent the approval for the Substantive Change Requests
- 3) SUNY Construction fund has allocated money to help buildings and renovations.
- 4) Relocation Listening Sessions are building synergy with both campuses.
- 5) DEI Committee, Jessie Pokorny has been working with Plattsburgh with events
 - a) There is a meeting with Liz Edman of NYS Comptroller to talk about collaborating with Plattsburgh. This is a great opportunity to ask questions and see where improvements can be made.
- 6) This past Friday there was the Welding Academy Ceremony, Academic Awards and PTK Induction
 - a) Our student success is important and what we are all about as a college.
- 7) State Budget does not include the \$97 Million ask for Community Colleges
- 8) More students are going to qualify for TAP and Pell, which will benefit us.
- 9) The Accreditation position will be decided by the Commission in June.

ADMINISTRATIVE REPORTS: If anyone has questions, please reach out to members of Cabinet.

REPORT OF THE FINANCE COMMITTEE.....MR. LETA, CHAIR

The Finance Committee met at 4:00 pm. The presentation of the FY23 Audit received a clean opinion which was desired. Discussed New Business to be voted on by Board Members. Mr. Leta mentioned trying to keep a file of things that would be valuable in our transition.

REPORT OF BUILDINGS & GROUNDS COMMITTEE.....MR. FAVRO, CHAIR
Mr. Favro discussed the roof of the Cottage construction was completed. There is committal of space to the Police Academy as long as CCC is on the hill. Hoping that will continue post-relocation. Looking to get a temporary proposal for the Academy.

REPORT FROM STUDENT TRUSTEE/STUDENT SENATE.....MR. DULKA
Mr. Dulka shared that Student Senate has been working on the 24-25 year budget. He estimates it will be done by May 1st. Some resolutions have been passed by SUNY that Mr. Dulka will send out. He plans to tour Plattsburgh State to see the potential spaces for relocation.

REPORT ON NEGOTIATIONS.....MR. REDDEN, CHAIR
Mr. Redden indicated that the Board Negotiations committee had a nice meeting with the attorney. The attorney will be reaching out to the Coalition and Association to get contracts going for September.

REPORT ON FOUNDATION.....MS. VICENCIO, BOARD LIAISON
Steven Frederick spoke on behalf of the Foundation. He indicated that the fundraiser from Jersey Mikes raised \$3000 towards the Student Emergency Fund. Steven found leftover funds from Clinton County Tobacco Fund that will go towards the Nursing exams this year.

REPORT ON COMMUNICATION COUNCIL.....MRS. COOLIDGE, TEMP. BOARD LIAISON
Mrs. Coolidge indicated that she did not make the meeting.

A motion to enter into Executive Session for purpose of further discussion about Appointment of Joel Perry was made by Mr. Redden and seconded by Ms. Vicencio.

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MINUTES
OF
EXECUTIVE SESSION
OF
BOARD OF TRUSTEES
CLINTON COMMUNITY COLLEGE
HELD TUESDAY, APRIL 30, 2024 AT 6:39 PM
MOORE BUILDING - BOARDROOM
CLINTON COMMUNITY COLLEGE
PLATTSBURGH, NEW YORK

BOARD OF TRUSTEES MEMBERS PRESENT:

David Favro, Chairperson; Nina Coolidge, Vice Chairperson; Mark Leta, Treasurer, John Redden, Elizabeth Vicencio and Rowen Dulka, Student Trustee

BOARD OF TRUSTEES MEMBERS ABSENT (EXCUSED):

Devi Momot

ADMINISTRATORS PRESENT:

John Kowal, President; Paula Rizk, HR Director

SECRETARY TO THE BOARD:

LeAnn Yelton (absent)

A motion to return to Regular Session was made by Mr. Redden. Second by Mr. Leta at 8:45 p.m.

COMMUNICATIONS: None

OLD BUSINESS: None

NEW BUSINESS:

RESOLUTION NO. 103 (2023-2024):

BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES ACADEMIC CALENDAR FOR 2024-2026

Motion by Ms. Vicencio seconded by Mr. Leta and carried by Members present that the Board of Trustees of Clinton Community College hereby approves the Academic Calendar for 2024-2026, as recommended by President Kowal.

Fall 2024	
Monday, August 19, 2024	Distance Learning Classes Open (DL/FL/HL)
Monday, August 26, 2024	Classes Begin
Monday, September 2, 2024	Labor Day-Classes in Session
Friday, October 11, 2024	First 7-week Session Ends
Monday, October 14-Tuesday, October 15, 2024	Indigenous Peoples' Day Break (no classes) <i>*College Closed October 14</i>
Wednesday, October 16, 2024	Midterm Grades Due First 7-week Session Final Grades Due
Wednesday, October 23, 2024	Second 7- week Session Begins
Wednesday, November 27-Friday, November 29	Thanksgiving Break (no classes) <i>*College closed November 28-29</i>
Saturday, December 7, 2024	Make-up Day (if needed)
Monday, December 9- Friday, December 13, 2024	Final Exam Week
Friday, December 13, 2024	Fall Semester Classes End Second 7-week Session Ends
Monday, December 16, 2024	Final Exam Make-up Day (if needed)
Wednesday, December 18, 2024	Final Grades Due Second 7-week Session Final Grades Due

CLINTON COMMUNITY COLLEGE
2024-2025 ACADEMIC YEAR

Spring 2025	
Monday, January 20, 2025	Martin Luther King Jr. Day <i>*College closed</i>
Wednesday, January 22, 2025	Distance Learning Classes Open (DL/FL/HL)
Monday, January 27, 2025	Classes Begin
Friday, March 14, 2025	First 7-week Session Ends
Monday, March 17- Friday, March 21, 2025	Spring Break (no classes)
Wednesday, March 26, 2025	Midterm Grades Due First 7-week Session Final Grades Due
Monday, March 31, 2025	Second 7- week Session Begins
Saturday, May 10, 2025	Make-up Day (if needed)
Monday, May 12- Friday, May 16, 2025	Final Exam Week
Friday, May 16, 2025	Spring Semester Classes End Second 7-week Session Ends
Friday, May 16, 2025	Graduation
Monday, May 19, 2025	Final Exam Make-up Day (if needed)
Wednesday, May 21, 2025	Final Grades Due Second 7-week Session Final Grades Due

SUMMER 2025	
Flash Session	
Monday, May 19, 2025	Flash Session Begins
Monday, May 26, 2025	Memorial Day <i>*College closed</i>
Friday, May 30, 2025	Flash Session Ends
Wednesday, June 4, 2025	Final Grades Due
Session I	
Wednesday, May 28, 2025	Distance Learning Classes Open (DL/FL/HL)
Monday, June 2, 2025	Session I Begins
Thursday, June 19, 2025	Juneteenth (no classes)
Friday, July 4, 2025	Fourth of July (no classes) <i>*College closed</i>
Tuesday, July 8, 2025	Session I Ends
Friday, July 11, 2025	Final Grades Due
Session II	
Wednesday, July 9, 2025	Distance Learning Classes Open (DL/FL/HL)
Monday, July 14, 2025	Session II Begins
Friday, August 15, 2025	Session II Ends
Wednesday, August 20, 2025	Final Grades Due
Session III	
Wednesday, May 28, 2025	Distance Learning Classes Open (DL/FL/HL)
Monday, June 2, 2025	Session III Begins
Thursday, June 19, 2025	Juneteenth (no classes)
Friday, July 4, 2025	Fourth of July (no classes) <i>*College closed</i>
Friday, August 15, 2025	Session III Ends
Wednesday, August 20, 2025	Final Grades Due

2025-2026 ACADEMIC YEAR

Fall 2025	
Monday, August 18, 2025	Distance Learning Classes Open (DL/FL/HL)
Monday, August 25, 2025	Classes Begin
Monday, September 1, 2025	Labor Day-Classes in Session
Friday, October 10, 2024	First 7-week Session Ends
Monday, October 13-Tuesday, October 14, 2025	Indigenous Peoples' Day Break (no classes) <i>*College Closed October 13</i>
Wednesday, October 15, 2025	Midterm Grades Due First 7-week Session Final Grades Due
Wednesday, October 22, 2025	Second 7- week Session Begins
Wednesday, November 26-Friday, November 28, 2025	Thanksgiving Break (no classes) <i>*College closed November 27-28</i>
Saturday, December 6, 2025	Make-up Day (if needed)
Monday, December 8- Friday, December 12, 2025	Final Exam Week
Friday, December 12, 2025	Fall Semester Classes End Second 7-week Session Ends
Monday, December 15, 2025	Final Exam Make-up Day (if needed)
Wednesday, December 17, 2025	Final Grades Due Second 7-week Session Final Grades Due

Spring 2026	
Monday, January 19, 2026	Martin Luther King Day <i>*College closed</i>
Wednesday, January 21, 2026	Distance Learning Classes Open (DL/FL/HL)
Monday, January 26, 2026	Classes Begin
Friday, March 13, 2026	First 7-week Session Ends
Monday, March 16- Friday, March 20, 2026	Spring Break (no classes)
Wednesday, March 25, 2026	Midterm Grades Due First 7-week Session Final Grades Due
Monday, March 30, 2026	Second 7- week Session Begins
Saturday, May 9, 2026	Make-up Day (if needed)
Monday, May 11- Friday, May 15, 2026	Final Exam Week
Friday, May 15, 2026	Spring Semester Classes End Second 7-week Session Ends
Friday, May 15, 2026	Graduation
Monday, May 18, 2026	Final Exam Make-up Day (if needed)
Wednesday, May 20, 2026	Final Grades Due Second 7-week Session Final Grades Due

PAGE 13	SUMMER 2026	APRIL 30, 2024
REGULAR SESSION		
Flash Session		
Monday, May 18, 2026	Flash Session Begins	
Monday, May 25, 2026	Memorial Day <i>*College closed</i>	
Friday, May 29, 2026	Flash Session Ends	
Wednesday, June 3, 2026	Final Grades Due	
Session I		
Wednesday, May 27, 2026	Distance Learning Classes Open (DL/FL/HL)	
Monday, June 1, 2026	Session I Begins	
Friday, June 19, 2026	Juneteenth (no classes)	
Friday, July 3, 2026	Fourth of July Observance (no classes) <i>*College closed</i>	
Tuesday, July 7, 2026	Session I Ends	
Friday, July 10, 2026	Final Grades Due	
Session II		
Wednesday, July 8, 2026	Distance Learning Classes Open (DL/FL/HL)	
Monday, July 13, 2026	Session II Begins	
Friday, August 14, 2026	Session II Ends	
Wednesday, August 19, 2026	Final Grades Due	
Session III		
Wednesday, May 27, 2026	Distance Learning Classes Open (DL/FL/HL)	
Monday, June 1, 2026	Session III Begins	
Friday, June 19, 2026	Juneteenth (no classes)	
Friday, July 3, 2026	Fourth of July Observance (no classes) <i>*College closed</i>	
Friday, August 14, 2026	Session III Ends	
Wednesday, August 19, 2026	Final Grades Due	

Upon roll call cote the Ayes and Nays were as follows:

Mrs. Coolidge – Aye	Mr. Redden – Aye
Mr. Dulka – Aye	Ms. Vicencio – Aye
Mr. Leta – Aye	Mr. Favro – Aye
Ms. Momot – absent	

**RESOLUTION NO. 104 (2023-2024):
BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES
COLLEGE HOLIDAY SCHEDULE FOR 2025-2026.**

Motion by Mrs. Coolidge, seconded by Ms. Vicencio and carried by Members present that the Board of Trustees of Clinton Community College hereby approves the College Holiday Schedule for 2025-2026, as recommended by President Kowal.

SCHEDULE OF HOLIDAY CLOSINGS FOR 2025/2026:

Monday	September 1, 2025	Labor Day
Monday	October 13, 2025	Indigenous Peoples' Day
Thursday & Friday	November 27 & 28, 2025	Thanksgiving Recess
Thursday & Friday	December 25 & 26, 2025	Holiday Recess
Thursday & Friday	January 1 & 2, 2026	New Year's Recess
Monday	January 19, 2026	Martin Luther King, Jr. Day
Monday	May 25, 2026	Memorial Day Observance
Friday	July 3, 2026	Independence Day Observance
Floating Holiday		

Upon roll call cote the Ayes and Nays were as follows:

Mrs. Coolidge – Aye	Mr. Redden – Aye
Mr. Dulka – Aye	Ms. Vicencio – Aye
Mr. Leta – Aye	Mr. Favro – Aye
Ms. Momot – absent	

RESOLUTION NO. 105 (2023-2024):
BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES
COLLEGE HOLIDAY SCHEDULE FOR 2026-2027.

Motion by Mrs. Coolidge, seconded by Ms. Vicencio and carried by Members present that the Board of Trustees of Clinton Community College hereby approves the College Holiday Schedule for 2026-2027, as recommended by President Kowal.

SCHEDULE OF HOLIDAY CLOSINGS FOR 2026/2027:

Monday	September 7, 2026	Labor Day
Monday	October 12, 2026	Indigenous Peoples' Day
Thursday & Friday	November 26 & 27, 2026	Thanksgiving Recess
Thursday & Friday	December 24 & 25, 2026	Holiday Recess
Thursday & Friday	December 31, 2026 & January 1, 2027	New Year's Recess
Monday	January 18, 2027	Martin Luther King, Jr. Day
Monday	May 31, 2027	Memorial Day Observance
Monday	July 5, 2027	Independence Day Observance
Floating Holiday		

Upon roll call cote the Ayes and Nays were as follows:

Mrs. Coolidge – Aye	Mr. Redden – Aye
Mr. Dulka – Aye	Ms. Vicencio – Aye
Mr. Leta – Aye	Mr. Favro – Aye
Ms. Momot - absent	

RESOLUTION NO. 106 (2023-2024):

BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY ADOPTS THE TUITION AND FEE SCHEDULE FOR 2024-2025.

Motion by Mr. Redden, seconded by Ms. Vicencio and carried by Members present that the Board of Trustees of Clinton Community College hereby adopts the Tuition and Fee Schedule for 2024-2025, as recommended by President Kowal.

CLINTON COMMUNITY COLLEGE
TUITION AND FEE SCHEDULE 2024-2025

TUITION

New York State residents who are residents of the sponsorship area or non-residents of the sponsorship area who present a Certificate(s) of Residence; and Out-of-New York State Residents:

Full-Time (per academic year):	\$5518
Part-Time (per credit hour):	\$230

New York State residents who are residents of a sponsorship area or non-residents of sponsorship area who fail to present a Certificate(s) of Residence:

Full-Time (per academic year):	\$10,464
Part-Time (per credit hour):	\$400
College Advancement Program (part-time per credit hour)	\$70
EMT	\$135/cr. hr
AEMT	\$125/cr. hr.

LAB FEES

The following fees are charged only to those students who receive the service rendered:

<u>DISCIPLINE</u>	<u>CURRENT LAB FEE PER COURSE</u>	<u>PROPOSED NEW LAB FEE PER COURSE</u> <u>(Include rationale)</u>
Art	\$35	
Biology	\$25	
Chemistry	\$25	
Computer Science	\$25	
Electronics	\$30	
Environmental Science	\$25	
Geology	\$25	
Industrial/Commercial Electrician	\$30	
Mechanical Technology	\$30 - \$45	
Meteorology	\$25	
Nursing	\$25 - \$226	<i>\$225.42 Unbound Medicine App fee – increased by vendor for upcoming year</i>
Physics	\$25	
Science	\$25	

FEE

*Student Activity Fee per credit hour (13 credit maximum)	\$10
*Technology/Portal Fee - per credit hour (15 credit maximum)	\$25
*Athletic Fee - per credit hour	\$8
Distance Learning Fee - per credit hour	\$20
Proficiency Exam/Portfolio Review - per credit hour	\$90
Insurance: (Nursing malpractice) per academic year	\$10
Payment Plan Fee	\$40
Late Payment Fee	\$25
Matriculation Fee	\$35
Non-New York State Student Capital Annual Revenue Fee	
FT Student (\$300/annual)	\$300
Per credit hour for PT Student (\$10/credit hr)	\$10

OTHER CHARGES:

Parking Fines: Handicapped or fire zone violations	\$125 All other
parking violations	\$25
Library Fees:	
Cataloging fee for lost items	Replacement Cost
Lost Book/Media exact replacement	Actual cost
Lost Book/Media replacement processing fee	\$10
Diploma replacement	\$12
Student ID replacement	\$10
CCC Alumni Association Dues (\$10 Fall and Spring Semesters) per academic year	\$20 Students
may request a refund of the fee; CAP students will be excluded	
Students pay maximum of \$40 to reach lifetime membership	
Off-site CAP students are excluded from all lab fees, alumni dues, student activity, and technology/portal fees.	
* Mandatory fee for all non-CAP students	

Upon roll call cote the Ayes and Nays were as follows:

Mrs. Coolidge – Aye	Mr. Redden – Aye
Mr. Dulka – Aye	Ms. Vicencio – Aye
Mr. Leta – Aye	Mr. Favro – Aye
Ms. Momot - absent	

RESOLUTION NO. 107 (2023-2024):

BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY ACCEPTS AUDIT REPORT AS PREPARED BY BOULRICE & WOOD CPAS, P. C. FOR THE PERIOD ENDING AUGUST 31ST, 2023:

Motion by Mr. Leta, seconded by Ms. Vicencio and carried by Members present that the Board of Trustees of Clinton Community College hereby accepts the Audit Report as prepared by Boulrice & Wood CPAS, P.C. for the period ending August 31, 2023, as recommended by President Kowal.

Upon roll call cote the Ayes and Nays were as follows:

Mrs. Coolidge – Aye	Mr. Redden – Aye
Mr. Dulka – Aye	Ms. Vicencio – Aye
Mr. Leta – Aye	Mr. Favro – Aye
Ms. Momot – absent	

RESOLUTION NO. 108 (2023-2024):

BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES NEGOTIATIONS AND COLLABORATIONS WITH PLATTSBURGH STATE UNIVERSITY AND THE STATE UNIVERSITY OF NEW YORK SYSTEM ADMINISTRATION FOR THE PURPOSES OF RELOCAITNG THE PHYSICAL FACILITIES OF THE COLLEGE TO THE PREMISES OF PLATTSBURGH STATE UNIVERSITY AND FOR THE SHARING OF SERVICES BETWEEN THE COLLEGE AND PLATTSBURGH STATE UNIVERSITY, AS PROVIDED IN THAT LETTER OF INTENT DATED APRIL 5, 2024 BETWEEN CLINTON COMMUNITY COLLEGE AND THE STATE UNIVERSITY OF NEW YORK AT PLATTSBURGH.

Motion by Ms. Vicencio, seconded by Mr. Redden and carried by Members present that the Board of Trustees of Clinton Community College hereby approves the relocation of Clinton Community College to the premises of Plattsburgh State University, as recommended by President Kowal.

Upon roll call cote the Ayes and Nays were as follows:

Mrs. Coolidge – Aye	Mr. Redden – Aye
Mr. Dulka – Aye	Ms. Vicencio – Aye
Mr. Leta – Aye	Mr. Favro – Aye
Ms. Momot – absent	

RESOLUTION NO. 109 (2023-2024):

BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY ADOPTS REVISION OF 2020-2025 STRATEGIC PLAN FOR CLINTON COMMUNITY COLLEGE:

Motion by Mrs. Coolidge, seconded by Mr. Redden, and carried by Members present that the Board of Trustees of Clinton Community College hereby adopts major elements of 2020-2025 Strategic Plan for Clinton Community College, as recommended by President Kowal.

Upon roll call cote the Ayes and Nays were as follows:

Mrs. Coolidge – Aye	Mr. Redden – Aye
Mr. Dulka – Aye	Ms. Vicencio – Aye
Mr. Leta – Aye	Mr. Favro – Aye
Ms. Momot - absent	

NEXT MEETING: MAY 16, 2024.

ADJOURNMENT:

Motion by Mr. Redden, second by Mr. Dulka, that the meeting adjourns. Meeting adjourned at 8:55 PM.

RECORDED BY

RESPECTFULLY SUBMITTED BY

LeAnn Yelton

David N. Favro