

MINUTES  
OF  
SPECIAL MEETING  
OF  
BOARD OF TRUSTEES  
CLINTON COMMUNITY COLLEGE  
HELD TUESDAY, OCTOBER 10, 2023 AT 3:15 PM  
MOORE BUILDING, ROOM 228  
CLINTON COMMUNITY COLLEGE  
PLATTSBURGH, NEW YORK

BOARD OF TRUSTEES MEMBERS PRESENT:

David Favro, Chairperson; Nina Coolidge, Vice Chairperson; Mark Leta, Treasurer, Devi Momot, John Redden, and Elizabeth Vicencio

BOARD OF TRUSTEES MEMBERS ABSENT (EXCUSED):

None

ADMINISTRATORS PRESENT:

Steve Frederick, Vice President for Institutional Advancement; and Sheri Brienza-Wypyski, Controller

SECRETARY TO THE BOARD:

Tammy M. Villanueva.

CALL TO ORDER:

Chairperson Favro called the meeting to order at 3:20 pm. Chairman Favro asked for attendance to be taken. Quorum reached.

Mr. Favro shared the information he received from Erin Allison, AES Northeast, regarding the resolution to be discussed and voted upon regarding the replacement of the roof for the Police Academy. He shared that after review of the higher than expected bid price, the company that submitted a bid did have a local office and would be taking on a roof that has a lot of valleys and crevices. The roof replacement will include removal of the chimney to the roof line as well as replacing some of the plywood in damaged areas. The company has an aggressive completion date (by November 11, 2023). Ms. Vicencio asked if a patch could be done; Mr. Favro indicated there are a lot of leaks and we should get the roof replaced to prevent more damage to the inside of the building.

NEW BUSINESS:

**RESOLUTION NO. 28 (2023-2024)**

BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY AUTHORIZES THE PRESIDENT OR HIS DESIGNEE TO ENTER INTO A CONTRACT WITH TITAN ROOFING, INC. FOR POLICE TRAINING ACADEMY COTTAGE RENOVATION – ROOF DECK REPLACEMENT AND CEDAR SHAKE OR HORIZONTAL PINE SIDING REPLACEMENT PROJECT PER BID OPENED OCTOBER 5, 2023, BASE BID CONTRACT OF \$170,000 AS RECOMMENDED BY ERIN M. ALLISON, RA, AES NORTHEAST, AND DAVID FAVRO, CHAIR, B&G COMMITTEE.

Motion by Mr. Redden, second by Mr. Leta, and carried by Members present, that the Board of Trustees of Clinton Community College hereby approves the following resolution:

**WHEREAS,** the proposal from Titan Roofing, Inc., had lowest bid price;

**WHEREAS,** the architects recommend that the low bid submitted by Titan Roofing, Inc. be accepted;

**RESOLUTION NO. 28 (2023-2024) - continued**

**THEREFORE BE IT RESOLVED**, that the Board of Trustees of Clinton Community College hereby authorizes the President or his designee to enter into a contract with Titan Roofing, Inc. for Police Training Academy cottage renovation – roof deck replacement and cedar shake or horizontal pine siding replacement project per bid opened October 5, 2023, base bid contract of \$170,000, as recommended by Erin M. Allison, RA, AES Northeast, and David Favro, Chair, CCC Board of Trustees B&G Committee.

Upon roll call vote the Ayes and Nays were as follows:

Mrs. Coolidge - aye  
Mr. Leta - aye  
Ms. Momot - aye

Mr. Redden - aye  
Ms. Vicencio - aye  
Mr. Favro - aye

**ADJOURNMENT:**

Motion by Mrs. Coolidge, second by Ms. Vicencio, that the meeting adjourn. Meeting adjourned at 3:40 PM.

RECORDED BY

Tammy M. Villanueva

RESPECTFULLY SUBMITTED BY

David N. Favro