

MINUTES
OF
REGULAR MEETING
OF
BOARD OF TRUSTEES
CLINTON COMMUNITY COLLEGE
HELD TUESDAY, FEBRUARY 28, 2023 AT 5:00 PM
MOORE BUILDING, ROOM 228
CLINTON COMMUNITY COLLEGE
PLATTSBURGH, NEW YORK

BOARD OF TRUSTEES MEMBERS PRESENT:

David Favro, Chairperson; Nina Coolidge, Vice Chairperson; Mark Leta, Treasurer; Bernie Bassett, Rolla Parker, John Redden, Elizabeth Vicencio and Kristy Martin, Student Trustee

BOARD OF TRUSTEES MEMBERS ABSENT (EXCUSED):

Devi Momot

ADMINISTRATORS PRESENT:

John Kowal, President; Carey Goyette, Vice President, Academic Affairs; John Borner, Dean of Student Affairs; Ronald Graham, College Controller; Jay LePage, HR Director

SECRETARY TO THE BOARD:

Tammy M. Villanueva

CALL TO ORDER:

Chairperson Favro called the meeting to order at 5:03 pm. Chairman Favro asked for attendance to be taken. Quorum reached.

PUBLIC COMMENT: Lee Ann Thomas, Chrisa O'Connell, Patti LaDuke, Joanna Jackson and Sarah Jennette, members of the Faculty Association, addressed the Board of Trustees regarding pay increases for faculty and NTF. They each read a personal statement about what they do for the college and why they deserve an increase in pay. A handout was given to members of the Board.

Heather Kipp, senior nursing student, addressed the Board regarding the concerns of the students especially with Capping and Pinning ceremony and athletic credit being reinstated. The Work to Rule has made these two items, as well as others, a daunting task. She asked that faculty work for students – “we are here.”

Chairman Favro introduced and welcomed a new member to the Board of Trustees – John Redden. Mr. Redden will be retiring after 30 years with the Department of Social Services, with his last position of Commissioner.

PRESENTATION: None

APPROVAL OF MINUTES

RESOLUTION NO. 53 (2022-2023):

BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES MINUTES OF THE REGULAR BOARD MEETING HELD ON JANUARY 24, 2023.

Motion by Mr. Parker, seconded by Mr. Leta, and carried by Members present that the Board of Trustees of Clinton Community College hereby approves the minutes, of the Regular Board Meeting held January 24, 2023.

PERSONNEL REPORT

RESOLUTION NO. 54 (2022-2023)

THE BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES THE APPOINTMENT OF KAREN CASE, PH.D., ONLINE EDUCATIONAL SERVICES COORDINATOR, EFFECTIVE SEPTEMBER 1, 2022, THROUGH AUGUST 31, 2023 WITH AN ANNUALIZED SALARY OF SIXTY-SEVEN THOUSAND FOUR HUNDRED DOLLARS (\$67,400.00). THIS APPOINTMENT WILL BE A COMBINATION OF INSTRUCTIONAL DESIGNED AND DISTANCE LEARNING COORDINATOR. NEW TITLE AND DESCRIPTION WERE APPROVED BY BOT AND SUNY IN MAY/JUNE 2022.

Motion by Mrs. Coolidge, second by Ms. Martin, and carried by members present as recommended by President Kowal.

RESOLUTION NO. 55 (2022-2023)

THE BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES THE REAPPOINTMENT OF LINDSAY FITZGERALD, LEARNING RESOURCE SPECIALIST/ACCOMMODATIONS OFFICER, EFFECTIVE SEPTEMBER 1, 2023 THROUGH AUGUST 31, 2024.=.

Motion by Mr. Parker, second by Mr. Redden, and carried by members present as recommended by President Kowal.

RESOLUTION NO. 56 (2022-2023)

THE BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES THE REAPPOINTMENT OF SARAH MCCARTY, DIRECTOR OF CAMPUS LIFE, EFFECTIVE SEPTEMBER 1, 2022 THROUGH AUGUST 31, 2027.

Motion by Mr. Leta, second by Mr. Bassett, and carried by members present as recommended by President Kowal.

RESOLUTION NO. 57 (2022-2023)

THE BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES THE RESIGNATION OF KAYLA MUCIA, FINANCIAL AID/ADMISSIONS ADVISOR, EFFECTIVE MARCH 9, 2023.

Motion by Mr. Parker, second by Mrs. Coolidge, and carried by members present as recommended by President Kowal.

RESOLUTION NO. 58 (2022-2023)

THE BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES THE RESIGNATION, WITH REGRETS, FOR PURPOSE OF RETIREMENT OF MARY LAPIERRE, DIRECTOR OF FINANCIAL AID, EFFECTIVE JUNE 1, 2023.

Motion by Mr. Leta, second by Mrs. Coolidge, and carried by members present as recommended by President Kowal.

ADMINISTRATION REPORTS

GENERAL REPORT & ADMINISTRATIVE REPORTS.....President Kowal
Dr. Kowal shared the following information:

1. Each area (Cabinet) has submitted reports; if any questions, please let them know.
2. Thank you to VP Carey Goyette, Controller Ron Graham, Data Analyst Eugene Ayotte, Robert Trombley, John Borner and Tammy Villanueva for helping pull the Middle States Monitoring Report together (due March 1).
3. MSCHE will be visiting on March 16 and 17 and will meet with various groups.
4. Clinton County Legislature has adopted the advocacy for the college.

5. Enrollment is stabilizing; CAP is strong and providing pathways to them now to finish their degrees here at Clinton.
6. Monday message went out to share activities on campus: Eenos (singer); Randy Shine (magician); film "Write your Name in the Book of Life"
7. Lots of activities from C6 and the DEI/Cultural Affairs committee
8. March 8 – Women’s History Presentation with guest speaker (Connie Mandeville)
9. Trustee Vicencio asked about Club Fair turnout; we had about 65 students in attendance (pre-covid we would have 75-80). She would like to see summer camps on campus. Trustee Bassett asked about working with Global Foundries; we will be working with the plant in New York. Trustee Vicencio asked how the Middle States visit will turn out; President Kowal thinks we will continue with warning.
10. Welding training – are planning to have four sessions.
11. Applications are up 65% however, we need to turn to yield.

REPORT OF THE FINANCE COMMITTEE.....MR. LETA, CHAIR
The Finance Committee did not meet. He noted that the report from the Controller was attached in the meeting packet.

REPORT OF BUILDINGS & GROUNDS COMMITTEE.....MR. FAVRO, CHAIR
Mr. Favro thanked the Buildings and Grounds team for the work with all the storms and keeping up with regular maintenance.

REPORT FROM STUDENT TRUSTEE/STUDENT SENATE.....MS. MARTIN
Trustee Martin shared that Student Senate will be working on getting the student survey done next month; they are also discussing bringing back the athletic credit; she has heard about some student issues with the Work to Rule – students were promised it wouldn’t affect them, but it has. She also shared information on students trying to get emails read by faculty.

REPORT ON NEGOTIATIONS.....MR. BASSETT, CHAIR
Mr. Bassett indicated there is no new report and the team is waiting for the appointment of a fact finder and hope to sit down and meet soon. Based on the harsh realities, he continues to be optimistic and wants to take the next step.

REPORT ON FOUNDATION.....MS. VICENCIO, BOARD LIAISON
Ms. Vicencio indicated that there are a lot of new members on the Foundation Board (see the Ex. Director’s report) and that the new members are great community members.

REPORT ON COMMUNICATION COUNCIL.....MRS. COOLIDGE, TEMP. BOARD LIAISON
Mrs. Coolidge indicated the council met and are continuing to review the Climate Survey and make recommendations. Committee hopes to move forward positively.

COMMUNICATIONS: None

OLD BUSINESS: None

Mr. Leta left at 6:01

NEW BUSINESS:

RESOLUTION NO. 59 (2022-2023)

BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY ADOPT THE CHANGES MADE TO THE POLICY AND PROCEDURE FOR COLLEGE CLOSING (SEE ATTACHED PROPOSED DOCUMENT).

Motion by Mr. Bassett, seconded by Mr. Parker, and carried by Members present, that the Board of Trustees adopts changes made to the College Closing Policy and Procedure.

Upon roll call vote the Ayes and Nays were as follows:

Mr. Bassett - aye	Ms. Momot – absent, not voting
Mrs. Coolidge - aye	Mr. Parker - aye
Mr. Leta – absent, not voting	Mr. Redden - aye
Ms. Martin – aye	Ms. Vicencio - aye
	Mr. Favro - aye

NEXT MEETING: March 28, 2023

ADJOURNMENT:

Motion by Mr. Parker, second by Mr. Leta, that the meeting adjourn. Meeting adjourned at 6:05 PM.

RECORDED BY

RESPECTFULLY SUBMITTED BY

Tammy M. Villanueva

David N. Favro