

MINUTES
OF
REGULAR MEETING
OF
BOARD OF TRUSTEES
CLINTON COMMUNITY COLLEGE
HELD TUESDAY, FEBRUARY 18, 2025, AT 5:00 PM
MOORE BUILDING, ROOM 228
CLINTON COMMUNITY COLLEGE
PLATTSBURGH, NEW YORK

BOARD OF TRUSTEES MEMBERS PRESENT:

Devi Momot, Chairperson; David Favro, Treasurer; Nina Coolidge, Secretary, Mark Leta, Merritt Billiter, Molly Ryan, David Macalpine, Student Trustee

BOARD OF TRUSTEES MEMBERS ABSENT (EXCUSED):

John Redden, Vice-Chairperson

ADMINISTRATORS PRESENT:

Ken Knelly, Administrator In Charge, Carey Goyette, Vice President for Academic Affairs; Sheri Brienza-Wypyski, Controller; Patti LaDuke, Dean of Students; Joanna Jackson, Faculty Association President, Ashley Morales, Human Resources Associate, Barbara Golden, Administrative Assistant to the VPAA/New Location Liaison, David Tracy, Interim Student Enrollment Specialist

SECRETARY TO THE BOARD:

LeAnn Yelton

CALL TO ORDER:

Chairperson Momot called the meeting to order at 5:00pm. Chairperson Momot asked for attendance to be taken. Quorum reached.

PUBLIC COMMENT: Joanna Jackson, speaking on behalf of faculty about PEP.

Jarrold Cone and Joanna Jackson are teaching in the PEP program. Both instructors think this is an amazing opportunity. The students have responded wonderfully, making connections and looking toward the future. They blossomed throughout class. Joanna thanks the board for supporting the program.

ADMINISTRATION REPORTS

GENERAL REPORT & ADMINISTRATIVE REPORTS.....Ken Knelly

Mr. Knelly shared the following information:

- a. The Spring 25 continues to trend positive compared to Spring 24. Preparation is underway to begin Fall 25 enrollment efforts. Depending on construction and timing to get into the building, there are plans for a May accepted student day at the new location.
- b. The Middle States monitoring report will be submitted this week. April 17th will be a site visit from the Commission with a read out of findings on the April 18th.
- c. Finance is moving in a good direction. Deficit will be less than anticipated. One-time expenses with moving will change the budget but won't repeat and effect future budget lines.

- d. There are approximately 1.8 million in grants that come to Clinton through students from the federal government.
- e. New location construction has begun. The second floor is unoccupied.
- f. Women's athletics has not been successful in finding athletes for women's teams. Ken has appointed a taskforce to find sports that would be successful for creating teams to compete.

ADMINISTRATIVE REPORTS: If anyone has questions, please reach out to members of Cabinet.

REPORT OF THE FINANCE COMMITTEE.....MR. LETA, CHAIR

The Finance Committee met to discuss details of the January and February reports. A few resolutions are coming to the board today.

REPORT OF BUILDINGS & GROUNDS COMMITTEE..... MR. BILLITER, CHAIR

Mr. Billiter contacted the director of buildings and grounds and reviewed the breaking of the boiler. There are continued donations of items to local schools, non-profits and SUNY Plattsburgh being tracked.

REPORT FROM STUDENT TRUSTEE/STUDENT SENATE.....MR. MACALPINE

Mr. Macalpine detailed the moving forward of the student association events with Black History month. There is discussion of changing time-frame of elections for officers, continued work on the end of the hill party.

REPORT ON NEGOTIATIONS.....MR. REDDEN, CHAIR

Mr. Redden was not present and there was no report shared.

REPORT ON FOUNDATION.....Ms. Ryan, BOARD LIAISON

Ms. Ryan shared that the Foundation has not met since the last meeting. The Foundation is moving forward with the Education Champion.

OLD BUSINESS: None

NEW BUSINESS:

RESOLUTION NO 31 (2024-2025):

THE BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES THE MINUTES FOR THE JANUARY 22, 2025, BOARD MEETING.

Motion by Mrs. Coolidge, seconded by Mr. Billiter, and carried unanimously by Members present as recommended by Ken Knelly.

RESOLUTION NO.32 (2024-2025):

BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES THE CONSENT AGENDA FOR THE FEBRUARY 18, 2025 BOARD OF TRUSTEES MEETING.

Motion by Mr. Favro, seconded by Mr. Leta, and carried unanimously by members present as recommended by Ken Knelly.

Consent Agenda

- i. **Personnel Appointments Recommended at the February 18, 2025, Board of Trustees meeting.**
- ii. **Personnel Resignations Recommended at the February 18, 2025, Board of Trustees meeting.**

Appointment	Ashley Morales	Assistant Director of Human Resources	Effective January 23, 2025	Prorated annualized salary of \$60,405.80
Appointment	Christine Devins	Typist	Effective February 10, 2025	Hourly pay of \$18.8050 (\$34,225 annualized)(Grade 6, Step 1)
Appointment	Patricia LaDuke	Dean of Student Affairs	Effective February 19, 2025	Prorated annualized salary of \$85,000
Appointment	Gabrielle Self	Administrative Assistant to Admissions and Financial Aid	Effective February 14, 2025 through August 31, 2025	Prorated annualized salary of \$40,400.
Resignation	Gabrielle Self	Typist	Effective February 13, 2025	
Resignation	Benjamin Greenlee	Assistant Professor of English	Effective June 30, 2025	

RESOLUTION NO. 33 (2024-2025):

BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY GRATEFULLY ACCEPTS THE DONATION OF THE E-SPORTS COMPUTER EQUIPMENT FROM THE CLINTON COMMUNITY COLLEGE STUDENT SENATE AND ADDS IT TO THE COLLEGE INVENTORY. THIS IS APPROVED AT THE FEBRUARY 18, 2025 BOARD OF TRUSTEES MEETING.

Motion by Mr. Favro, seconded by Mr. Billiter, and carried unanimously, with thanks, by members present as recommended by Ken Knelly.

WHEREAS, The Clinton Community College Student Senate purchased e-sports equipment during fiscal year 2022 for a newly established e-sport club; and

WHEREAS, The value of the e-sports equipment donated is \$31,885; and

WHEREAS, The Clinton Community College Student Senate wishes to donate the e-sports computer equipment to Clinton Community College for use by the College;

THEREFORE BE IT RESOLVED THAT, the Board of Trustees of Clinton Community College hereby gratefully accepts the donation of the e-sports computer equipment from the Clinton Community College Student Senate and acknowledges it has been added to the inventory of the College in fiscal year 2024.

RESOLUTION NO. 34 (2024-2025):

BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY GRATEFULLY ACCEPTS THE DONATION OF ALL ASSETS FROM THE FACULTY STUDENT ASSOCIATION (FSA) OF

CLINTON COMMUNITY COLLEGE (the College) AND ADDS IT TO THE COLLEGE INVENTORY.
THIS IS APPROVED AT THE FEBRUARY 18, 2025 BOARD OF TRUSTEES MEETING.

Motion by Mrs. Coolidge, seconded by Mr. Macalpine, and carried unanimously by members present as recommended by Ken Knelly.

WHEREAS, There are no longer any vendor contracts with the FSA; and

WHEREAS, The FSA's operations have gone dormant; and

WHEREAS, The FSA wishes to donate all of its assets, including physical assets, monetary funds, and any payments received from the one active collections account, to Clinton Community College for use by the College;

THEREFORE BE IT RESOLVED THAT, the Board of Trustees of Clinton Community College hereby gratefully accepts the donation of the assets from the Faculty Student Association and acknowledges they will be added to the assets of the College in fiscal year 2025.

RESOLUTION NO. 35 (2024-2025)

BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY ADOPTS THE 2025-2028 STRATEGIC PLAN FOR CLINTON COMMUNITY COLLEGE AT THE FEBRUARY 18, 2025 BOARD OF TRUSTEES MEETING.

Motion by Ms. Ryan, seconded by Mr. Favro, and carried unanimously by members present as recommended by Ken Knelly.

A motion was made by Ms. Momot to move into executive session for the purpose of discussing the proposed acquisition, sale, or lease of real property. It was seconded by Mr. Favro.

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EXECUTIVE SESSION
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BOARD OF TRUSTEES MEMBERS ABSENT (EXCUSED):

John Redden, Vice-Chairperson

ADMINISTRATORS PRESENT:

Ken Knelly, Administrator In Charge

SECRETARY TO THE BOARD:

LeAnn Yelton (excused)

A motion was made by Mr. Favro to return to the regular session at 6:30 p.m. The motion was seconded by Mr. Macalpine.

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SECRETARY TO THE BOARD:

LeAnn Yelton

NEXT MEETING: March 18, 2025.

ADJOURNMENT:

Motion by Ms. Ryan second by Mr. Billiter, that the meeting adjourns. The meeting adjourned at 6:31 pm.

RECORDED BY

RESPECTFULLY SUBMITTED BY

LeAnn Yelton

Devi Momot